



The Courtyard
QUEEN • ANNE • SQUARE

Welcome to The Courtyard at Queen Anne Square. Residents should return to this notice board on a regular basis for upcoming news.

| | | |
|--|---|---|
| Residential Financial Manager | Yalnes, Inc. PO Box 99773, Seattle, WA 98139 | CourtyardatQueenAnne@Yalnes.com 206-708-7777 |
| Garage Association Manager | Michelle Crabtree SteelWave, 200 W. Mercer St Suite 106 | mcrabtree@steelwavellc.com 206-270-6500 |
| Assistant Garage Association Manager Garage Manager Site 133 Garage Operations Manager | Lemma Bizuneh Donovan Boyd Douglas Bacon Republic-Reef Parking | LBizuneh@steelwavellc.com dboyd@rpnw.com Douglas.Bacon@reefparking.com 206-787-1262 X 2953 206-281-9643 |
| Parking Booth Board | | Board@CourtyardQAS.com www.CourtyardQAS.com 360-358-3988 |

COVID-19



Per the Governor's Order 20-30.1 effective June 30th, 2020 a Mask Mandate went into effect. Every person in Washington state must wear a mask covering that covers their nose and mouth when outside their condominium including, **the hallways, elevators, lobbies, stairways, garages, storage areas, garbage/recycling areas, etc.** unless outside and able to keep a distance of 6 feet apart from people outside your household. Please keep in mind bottleneck points at our entrances and stairwells.

Please be advised that during this crisis we will not be updating the notice boards. All information will be posted on our website. Do check your emails. This is a constantly changing environment and we will need to rely on everyone to both pay attention to electronic communications and help your neighbors. You should consider all common area surfaces to be contaminated and potentially have the virus. Use common areas and amenities at your own risk.

www.courtyardqas.com

Meetings: BOD Meetings VIA Zoom Board meeting notices will be posted on the website.

- ◆ Other than the opening Homeowner's Forum owners are not allowed to speak during the meeting.
- ◆ Homeowner Forum is limited to five minutes per person.
- ◆ Homeowners may email their request to be read aloud at the meeting.
- ◆ If you are listening in your mic should be muted..
- ◆ Meetings are not to be recorded. Per state law all parties must agree to be recorded.

HOA Meeting Minutes and Financials are updated on the website under the homeowner portal.

For emergencies call the board phone number and an on call volunteer will respond.

Please remember our fire systems are NOT CONNECTED to the fire department. Even if an alarm triggers the fire department will only come if someone calls 911. Do not wait. In the event of a fire alarm evacuate and call 911. If you see a trespasser call 911.

Please make your reservations for the lounge, BBQ, Moving & Deliveries by email to the board email.

Garbage: Mon/Fri (CITY) Recycling/Food Waste: Tues as2211(CITY) STYROFOAM: On Demand

All moves & deliveries must be scheduled at least 3 business days in advance of the move. Access to the elevators may be limited at this time so please plan your day accordingly. Reservations for the No Parking signs must be made by 5 PM the Thursday Prior to the week of your move. Thur. prior = Mon-Sunday of the following week.

Security is a priority during moves. Doors are not to be propped open. There is a \$150 fine for failure to schedule your move. Security breaches are an additional \$150.

Elevator Permit is posted in the elevator machine room.