



# The Courtyard

QUEEN • ANNE • SQUARE

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## COVID – 19



**Enter at your own risk.** As a reminder, all surfaces are considered to be contaminated by Covid19. Per the directive of the Governor and King County Public Health **Masks are required to be worn in the lobbies, hallways, stairwells, elevators, garages, storage areas, garbage/recycling, etc.** unless you are outside and can maintain a 6 foot distance of people outside your household.

### **Association operations**

**Cleaning.** The association **has not changed** its current cleaning schedule of the common areas and amenities.

**Common areas and amenities.** The association may close the lounge, gym, and Common Area seating areas both indoors and outdoors if deemed necessary to control transmission.

**Food Deliveries.** Food delivery should be picked up at the front door. If you are quarantined or have limitations, please let the Board know so arrangements can be made for you.

**Garbage.** If you are quarantined please advise the board when you need your garbage picked up. Place it outside your door and a volunteer will remove it for you. We may need to put you on a schedule.

### **Gym.**

- Only 1 person/household is allowed in the gym at a time
- If you hear the knock wrap it up in 5 minutes if you are over your timeslot.
- We are extending the times slots to 50 min. This is to allow you time to disinfect.
- Clorox and other Bleach type products cannot be used on the gym equipment. Only Simply Green or other non-alcohol cleaner. Your gym wipes are not disinfected. They just clean sweat and grim. Use the disinfectant spray provided. It is not necessary to saturate the disinfectant.
- You are required to schedule your session for tracking purposes and to ensure one household at a time. We are only retaining that last 3 weeks of records.

**Meetings and Events.** The Governor has restricted against any gatherings of 5 or more people outside of your household. Meetings will be via Zoom.

**Pets.** If you are quarantined, you will not be able to walk your dog. You should be able to care for cats. Most likely you would have to remove the dog during your quarantine period unless you have someone that can care for the animal.

**Social distancing.** Maintaining a roughly 6-foot distance between people outside your household.

- If you call for the elevator & it is in use, please wait for the next available car to arrive.
- If you are using the stairwell and you hear someone coming. Please think about stepping onto the next floor and let them pass. Tell them what you are doing so they know you are waiting.
- Do not linger in the mailroom.
- Pick up your packages daily.

**Staffing.** The community may experience temporary staff shortages if employees get sick or need to remain at home.

### **If you get sick**

Medical authorities are strongly urging all persons who exhibit symptoms to stay home and avoid public spaces unless you need medical care. You also should separate yourself from other people and pets in your home.

If you need to need to visit a doctor or get tested for COVID-19, develop a plan before you go:

- Call ahead before visiting your doctor.
- Wear a facemask if you are sick.
- Cover your coughs and sneezes.
- Clean your hands often.
- Avoid sharing household items, such as utensils, plates, glasses, and towels.
- Clean all “high-touch” surfaces, such as counters, tables, doorknobs, bathroom fixtures, phones, keyboards, and remotes.
- Contact the Board so we can shut off the elevator for you and disinfect after you leave and upon your return.

It is also incumbent upon residents to take this situation seriously and do their part to minimize the spread of this deadly disease. The association highly encourages you to review safety guidelines and look for updates from the CDC, the local health department, and the World Health Organization.

Thank you for your cooperation and understanding. Stay safe and healthy. Wear a mask. Wash your hands.



***This information is subject to change. It is published with the understanding that The Courtyard at Queen Anne Square is not providing legal, accounting, medical, or other professional services or advice. If legal advice or other expert assistance is required, the services of a competent professional should be sought.***

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